



# Foundation Escrow Company

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## NEW SALE ESCROW

Date: \_\_\_\_\_ Escrow No. \_\_\_\_\_  
Opened by: \_\_\_\_\_ Acceptance Date: \_\_\_\_\_ Closing Date: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Will Buyer occupy the property?  Yes  No Property Type \_\_\_\_\_  
Verify Purchase Price: \_\_\_\_\_ Deposit \_\_\_\_\_

Seller(s)	Seller(s)	Seller(s)
Seller 1:	Seller 2:	

Mailing Address: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

OK to contact Seller(s) directly?  Yes  No SSN 1: \_\_\_\_\_ SSN 2: \_\_\_\_\_

Payoff 1: Name / Acct. No./ Phone No. \_\_\_\_\_

Payoff 2: Name / Acct. No./ Phone No. \_\_\_\_\_

Home Owners Association: \_\_\_\_\_

Send Seller's paperwork  Direct  C/O Agent

Buyer(s)	Buyer(s)	Buyer(s)
Buyer 1:	Buyer 2:	

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

OK to contact Buyer(s) directly?  Yes  No New Loan Amount: \_\_\_\_\_

New Lender Contact Info: \_\_\_\_\_

Address: \_\_\_\_\_

Notes: \_\_\_\_\_

Send Buyer's paperwork  Direct  C/O Agent

Listing Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

Commission: \_\_\_\_\_ Paid by: \_\_\_\_\_ Email: \_\_\_\_\_

Transaction Coordinator: \_\_\_\_\_ Email: \_\_\_\_\_ \$ \_\_\_\_\_ Paid by: \_\_\_\_\_

Selling Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

Commission: \_\_\_\_\_ Paid by: \_\_\_\_\_ Email: \_\_\_\_\_

Transaction Coordinator: \_\_\_\_\_ Email: \_\_\_\_\_ \$ \_\_\_\_\_ Paid by: \_\_\_\_\_

Title Company: \_\_\_\_\_ Credit goes to: \_\_\_\_\_ Order No.: \_\_\_\_\_

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